



HOLMER AND SHELWICK PARISH COUNCIL

Councillors are hereby summoned to attend the Parish Council Meeting at 7.00 pm on
Tuesday the 8th June 2023, at Holmer Parish Centre.

Agenda

1. To receive apologies.
2. To receive declarations of interest and written requests for dispensations.
3. To approve the minutes of the meetings held on the 11.05.23.
4. **Open Session.** (*20 minutes are allocated for this session*)
 - To receive a report from Cllr Frank Cornthwaite (Ward Member)
 - *To receive representations from the member of public.*
5. **Co-Option**
 - Mr Paul Stevens - 1 Churchway Cottages, Holmer, Hereford, HR1 1LL.
 - Mrs Izzy Mitchell - Little Haven, Munstone, Hereford, HR1 3AD.
6. **Financial Matters.**
 - 6.1 - CCLA
 - 6.2 - Bank Statement – April / May
 - 6.3 - Bank Reconciliation – April / May
 - 6.4 - Budget Monitoring – April / May
 - 6.5 - To consider and Approve Internal Audit Report
 - 6.6 - To consider and Approve Annual Return Governance Statement - Section 1
 - 6.7 - To consider and Approve Annual Return Accounting Statement - Section 2
 - 6.8 - To confirm the Exemption Certificate
7. **To Approve Payments.**

	Payment	Net	Vat	Total
7.1	HMRC	81.00	0.00	81.00
7.2	Iain Selkirk – Internal Auditor	115.00	0.00	115.00
7.3	Clerks Expenses – May	56.17	0.00	56.17
7.4	Mark Breedon Gardening	1080.00	0.00	1080.00
7.5	Clerks Salary	As per Contract		

8. Planning

<i>Application No</i>	<i>Address</i>	<i>Permission sought</i>
P231426/F	8 Orchard Close Hereford Herefordshire HR4 9QY	Proposed two semi detached dwellings

9. S106.

8.1 – Traffic Calming

10. Council Policies

- Code of Conduct
- Standing Orders
- Financial Regulations

11. Risk Assessment.

12. Pond.

13. Burial.

- Prices
- Certificates
- Burial ground Plan

14. Leaflets.

15. Lengthsman.

16. Notice Boards.

17. Website.

- Cllr Details
- Cllr Picture

18. Future Agenda Items.

19. Date of the Next Meeting.

Date of next Council Meeting 13th July 2023 at 7.00pm in the Holmer Parish Centre.

Richard James
Clerk to the Council