



HOLMER AND SHELWICK PARISH COUNCIL

Clerk to the Council C/O HALC, Berrows Business Centre, Bath Street, Hereford, HR1 2HE
Email clerk@holmershelwick.co.uk **Tel** 01432 353492 **Website** holmershelwick.co.uk

**Councillors are summoned to a Meeting of Holmer and Shelwick Parish Council
at 7:00PM on Thursday 9th February 2023 at Holmer Parish Centre, HR4 9RG.**

Press and public are cordially invited to attend.

Agenda

- 1. To consider accessing HALC Clerk cover for the meeting.**
- 2. To receive any apologies for absence**
- 3. To consider any declarations of interest and written requests for dispensations**
- 4. Open Session:**
 - 4.1. Ward Councillor:** To receive a report.
 - 4.2. Public participation (10 minutes):** At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration.
- 5. To consider and adopt the minutes from the Parish Council meeting held on 12th January 2023**
- 6. Meeting Dates:** To consider 2023 meeting dates and set a date for the Annual Parish Meeting
- 7. Finance:**
 - 7.1. 2023/24 Budget and Precept:** To consider the draft budget and set the precept for 2023/2024
 - 7.2. Payroll:** To receive update concerning payroll provider and agree actions as necessary
 - 7.3. Quotations:** To consider quotations for the service of the Honda Brush Cutter
 - 7.4. HALC:** To consider membership of HALC/NALC for 2023/24 at a cost of £1708.37 inc £284.73 VAT
 - 7.5. Invoices:** To approve any outstanding invoices for payment including but not limited to:
 - 7.5.1.** Holmer Church Parish Centre, 2023 Hall Bookings (in advance) £341.00
 - 7.5.2.** HALC, Meeting Cover 12.1.23 and 9.2.23, £532.32 inc £88.72 VAT
- 8. Planning:**
 - 8.1. To consider the following planning applications for determination by Herefordshire Council:**
 - 8.1.1. 224308: Land to the East of the Rambles, Shelwick.** Application for variation condition 2 of planning permission 174395 (Residential development of four dwellings)- to change the approved materials and layout of unit 3 to include detached garage.
 - 8.1.2. 224270: Land to the north of Hedgerow Way, Holmer, HR4 9RG.** Proposed erection of 105 dwellings alongside access, and associated infrastructure including the widening of the northern footpath to 3 metres along Hedgerow Way



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8.2. To consider concern raised about a planning matter at Shelwick Grange

8.3. To receive update on S106 matters and agree action as required

9. Highways and Environment:

9.1. To consider Traffic Calming Scheme for Holmer and Shelwick

9.2. To consider road widening along Church Way

9.3. To consider flooding along Church Way and Attwood Lane

9.4. To consider pond clearance

10. Graveyard:

10.1. To receive graveyard reports and agree action as required

11. Working Groups:

11.1. To consider current working groups

12. Training:

12.1. To consider matters of training

13. Recruitment:

13.1. To receive update on vacancies: Clerk, Councillor, Footpaths Officer and agree action as required. If considered appropriate, employment matters relating to the Clerk will be discussed under confidential session.

14. Date of the next meeting – Thursday 9th March

Helen Tinson – HALC – Cover clerk

3rd February 2023