



HOLMER AND SHELWICK PARISH COUNCIL

Councillors are hereby summoned to attend the Parish Council Meeting at 7.00 pm on
Tuesday the 6th April 2023, at Holmer Parish Centre.

Agenda

1. To receive apologies.
2. To receive declarations of interest and written requests for dispensations.
3. To approve the minutes of the meetings held on the 09.03.23.
4. **Open Session.** (*20 minutes are allocated for this session*)
 - To receive a report from Cllr Mark Millmore (Ward Member)
 - *To receive representations from the member of public.*
5. **Planning Applications.**

	<i>Application No</i>	<i>Address</i>	<i>Permission sought</i>
5.1	230819	Roman Road Street Works Roman Road Shelwick Herefordshire HR1 1LD	Application for prior notification for a proposed 5G telecoms installation: H3G 15m street pole and additional equipment cabinets
5.2	230780	Clover Cottage, Shelwick, Hereford, Herefordshire HR1 3AP	Proposed conservatory with a slate roof and a central roof window to the side of the house and also towards the rear of the house.
5.3	230823	The Yard Shelwick Lane Shelwick Herefordshire HR1 3AW	Proposed change of use of storage building to 2-bed dwelling with associated drainage works.
5.4	230920	Hillcrest Roman Road Hereford HR4 9QW	Proposed extension to existing detached games room and construction of a detached garage.

6. Financial Matters.

- 6.1 – Bank Update
- 6.2 - Bank Statement
- 6.3 – Internal Account Examiner – Mr Iain Selkirk at £125
- 6.4 - AGAR

7. To Approve Payments.

	Payment	Net	Vat	Total
7.1	HC Pest Control	116.73	23.35	140.08
7.2	Clerks Salary	As per Contract		
7.3	Previous Clerks Salary	As per Contract		
7.4	HMRC	360.00	0.00	360.00

8. S106

- Wish List
- Traffic Calming

9. Council Office Equipment.

To approve spending.

- 9.1. HP Laptop - up to £475.00
- 9.2. Purchase Microsoft Office 365 - £79.99
- 9.3. Laptop Bag – up to £25.00

10. Atwood Lane.

- 10.1. Dead Trees
- 10.2. Footpath Surface

11. Parish Council Telephone Number.

I have been looking at a VOIP system with a 01432 number which can be forwarded to any number.

1. Virtual Land Lines - £7.95 +vat per Month – 01432 number – unlimited incoming and outgoing calls – month by month rolling contract and be cancelled with 1 months' notice - 40 calls per day limit.

12. Dot Gov.

- Website – to Dot Gov - £150
- Domain Name - £125 for 2 years.
- Emails –
 - jo.bloggs@holmer-shelwick-pc.gov.uk
 - J.bloggs@holmer-shelwick-pc.gov.uk

13. Burial Committee.

- Request for a memorial stone 18" x 12" Flat inside the grave.

14. Clerk Report

- Pond
- Brush Cutter

15. Future Agenda Items.

16. Date of the Parish Meeting.

Date of next Council Meeting 11th May 2023 at 7.00pm in the Holmer Parish Centre.

Richard James
Clerk to the Council