



HOLMER AND SHELWICK PARISH COUNCIL

Councillors are hereby summoned to attend the Annual Parish Council Meeting at 7.00 pm on Thursday the 11th May 2023, at Holmer Parish Centre.

Agenda

1. Election of a Chair & sign the Declaration of Acceptance of Office.
2. Election of Vice-Chair.
3. To receive apologies.
4. To receive declarations of interest and written requests for dispensations.
5. To approve the minutes of the meetings held on the 06.04.23.
6. Open Session. (20 minutes are allocated for this session)
 - To receive a report from Ward Member.
 - To receive representations from the member of public.
7. Application for a Co-option – Mr Marc Mohan
8. Planning Applications.

	<i>Application No</i>	<i>Address</i>	<i>Permission sought</i>
8.1	P231145/XA2	Land at Holmer House Farm Holmer Hereford	Application for approval of details reserved by condition 6 (part) attached to planning permission 184662
8.2	P231190/XA2	Land to the East of The Rambles Shelwick Hereford	Application for approval of details reserved by condition 6 attached to planning permission 224308
8.3	231100	Land between Wyoming and Merton Shelwick Green Shelwick Hereford HR1 3AL	Proposed field access.

9. Financial Matters.

9.1 – Lloyds Bank Statement

9.2 – Unity Trust Bank

Move from Lloyds to Unity Trust Bank - £ 6 per month.

- 9.3 – Bank Signatures
- 9.4 – Bank Rec – End of Year 22/23
- 9.5 – Budget Monitoring – End of Year 22/23
- 9.6 – Asset Register
- 9.7 – Receipts – End of Year 22/23
- 9.8 – Certificate of Exemption – AGAR
- 9.9 – AGAR Form – Accounting Statement 2022/23
- 9.10 – Insurance – 2023/24 - £816.20 – last year £808.06
- 9.11 – Financial Regulations

10. To Approve Payments.

	Payment	Net	Vat	Total
10.1	Clerks Salary	As per Contract		
10.2	Clerks Expenses	84.75	0.00	84.75
10.3	HMRC	81.00	0.00	81.00
10.4	Hiscox Insurance Company	816.20	0.00	816.20

11. Possible Training Dates.

Training will be 75% Planning and 25% induction.

- Thursday - 08.06.23
- Wednesday - 14.06.23
- Tuesday - 27.06.23

12. S106 - Update.

13. Burial Committee.

- *Mr M Weaver who lived in Holmer between 1964 – 1974 would like his ashes buried at Holmer & Shelwick Burial Ground.*

14. New Parish Council Telephone Number.

- 01432 259 7070 - £4.99 + vat per month

15. Code of Conduct

- To adopt the new Updated Code of Conduct which HALC & Herefordshire Council recommend.

16. Future Agenda Items.

17. Date of the Next Meeting.

Date of next Council Meeting 8th June 2023 at 7.00pm in the Holmer Parish Centre.

Richard James
Clerk to the Council