



HOLMER AND SHELWICK PARISH COUNCIL

Councillors are summoned to the a meeting of the Parish Council at 7:00PM on Monday 9th July 2018 at Holmer Park Health Club & Spa, Cleeve Orchard, Hereford, HR1 1LL

Press and public are cordially invited to attend

Agenda

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:** With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their register of interests as required.
3. **Dispensations:** To consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote.
4. **Open Session:** The meeting will be adjourned for the open session.
 1. **Ward Councillor's Report**
 2. **Footpath Officer's Report**
 3. **Public participation (10 minutes):** At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration.
5. **To consider and adopt the minutes** from the Parish Council meeting on Monday 11th June 2018.
6. **Progress reports**
 1. Dog fouling bins/posters
 2. Traffic calming provision (S106)
 3. S106 funding
 4. Co-option
7. **Correspondence**
 1. **Holmer West Development** and the proposed combined cycleway/footway.
 2. **Location of dog fouling bin** on Coldwells Road.
 3. **Withington Group Neighbourhood Development Plan:** To consider the 'Regulation 14' NDP consultation.
 4. **Hereford Transport Package Briefing:** To note the briefing session on Friday 27 July 2018 at 10.00am.
8. **Planning**
 1. **Neighbourhood Development Plan:** To receive an update from the steering group and to consider next steps.
 2. **182015:** Oakley End, Shelwick, Hereford, Herefordshire HR1 3AL. Proposed two storey rear extension.
 3. **182256:** Parklands, 2 Holmer Park, Holmer, HR1 1JY. Blue Cedar, Hazels, Holly (G7) Yews, Hornbeam, Damson (G8). The trees have not had any maintenance for some time and all trees have had some damage during recent heavy snow. All trees to be assessed by tree surgeon as regard to damage and any necessary work carried out to maintain healthy trees. Crowns to be thinned, lifted and reduced by no more than 20%.
 4. **182252:** Land adjacent to Stone House, Munstone, Hereford. Application for approval of reserved matters following outline approval of Application 171200 - Proposed cottage and garage using existing access.



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9. Parish matters for discussion/decision

1. **GDPR:** To consider adopting a revised Data Security Incident Procedure.
2. **Newsletter:** To discuss the proposed Parish Council newsletter.
3. **Lengthsman:** To consider the work schedule for the month ahead.
4. **Asset register:** To review and update the asset register.

10. Finance

1. Clerk's salary and expenses - £459.15
2. HMRC (PAYE) - £104.20
3. Richard Mills (Lengthsman) - £646.50
4. Welsh Water - To note direct debit payment of £15.00 dated 09/07/18
5. To consider and approve budget expenditure
6. To consider and approve the bank reconciliation

11. Councillors' reports and items for the next agenda: Councillors may use this opportunity to report minor matters of information and to raise items for future agendas.

12. Date of the next meeting

Dated 04/07/18

David Hunter-Miller
Clerk and RFO
clerk@holmershelwick.co.uk
07513 122918