



# Holmer & Shelwick Community Led Plan 2016







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## Index

Page 3	What is a Community Led Plan?
Page 4 - 5	Holmer and Shelwick Community Led Plan Introduction
Page 6 - 7	Housing
Page 8 - 9	Crime and Safety
Page 10 - 11	Traffic and Access Issues
Page 12 - 13	Public Transport - Leisure and Tourism
Page 14 - 15	Environment and Sustainability
Page 16 - 17	Services
Page 18 - 19	Appendix 1 – Leisure and Tourism Appendix 2 – Environment and Sustainability
Page 20 - 21	Appendix 3 – Education Appendix 4 – Services

# What is a Community Led Plan?

“A Community Led Plan is a tried and tested approach that helps local people to explore the needs of their area, set priorities and plan actions.”

## **Community Led Planning has a number of important characteristics:**

- It is led, driven and resourced through grass roots action.
- The people working on Community Led Plans are volunteers, usually a mix of parish councillors and local people.
- It involves extensive community participation and engagement using techniques such as questionnaires, meetings, discussions and events.
- It results in a credible Action Plan based on in-depth consultation.

The Action Plan will set out how local problems and issues can be tackled. They will be a mix of activities which the community can undertake alone, and actions which they will need to address in partnership with local authorities or other agencies.

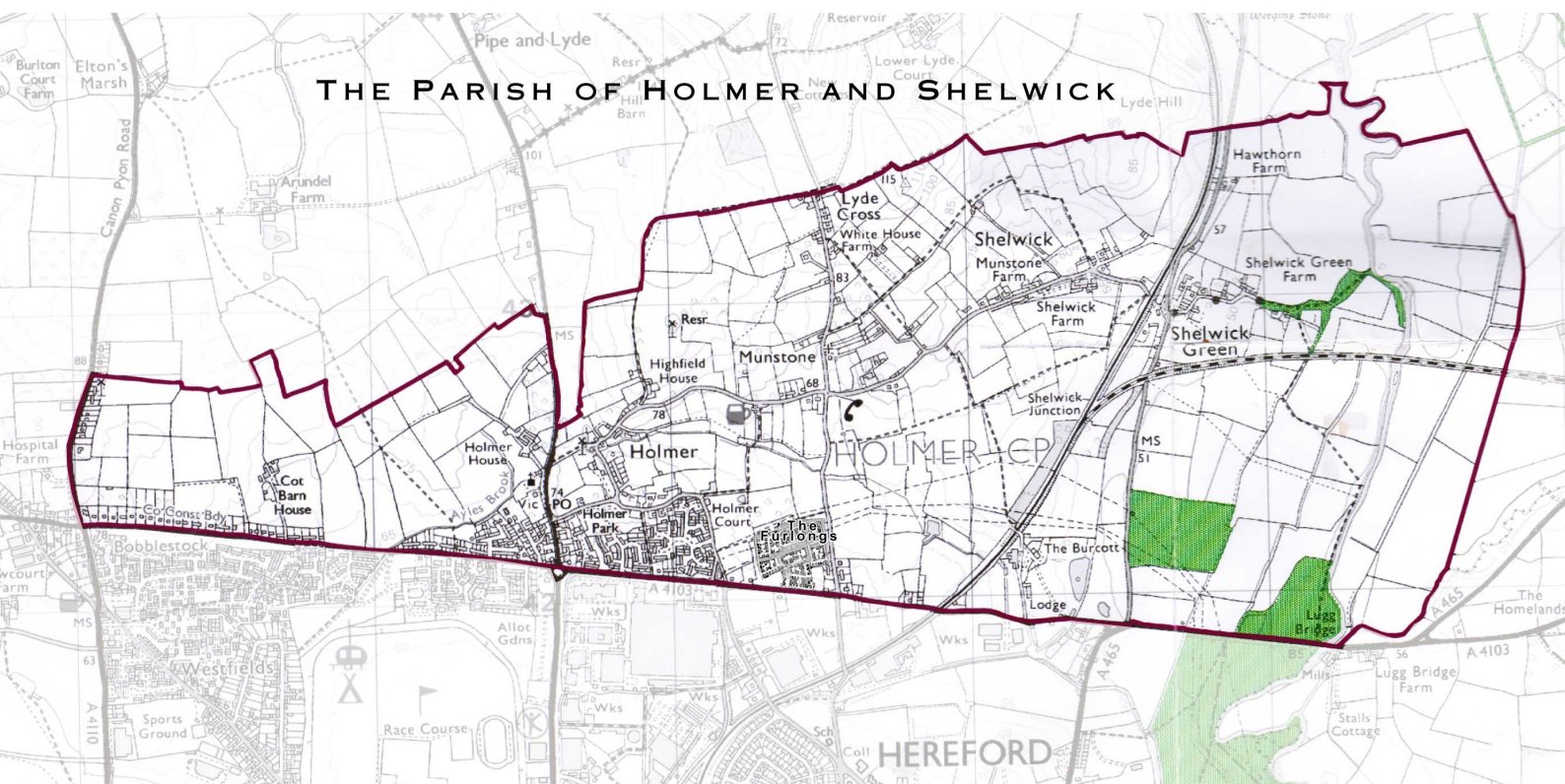
The aim of a Community Led Plan is to enable every resident to participate in, and contribute to, improving the social, economic, environmental and cultural well-being of their local area. It relies on people coming together locally, researching local needs and priorities and agreeing a range of different actions which help to improve their neighbourhood.

Approximately 4,000 communities across England have already been involved in developing Community Led Plans since the late 1970s.

These have allowed communities to take responsibility for making things happen locally, rather than waiting on others to do it for them.

# Holmer and Shelwick Community Led Plan

## Introduction



A steering group comprising parishioners, ward councillor and parish councillors was established to develop a Community Led Plan for Holmer and Shelwick parish.

In order to compile the plan, a number of consultations have taken place such as a survey in July 2014 of residents of the parish, which included a questionnaire for adults (aged 18 and over) and another for young people (aged 6-17).

The information gathered from the returned adult questionnaires has been collated and analysed and is presented in this basic action plan which will be adopted by Holmer and Shelwick Parish Council once complete. In July 2014 a team of volunteers delivered a total of 1,100 adult questionnaires and 200 young people's questionnaires to the residents of the parish.

According to the 2011 Census, the total number of people aged 18 and over usually resident in the parish of Holmer and Shelwick on Census night (27th March 2011) was 1,135.

A total of 345 completed questionnaires were received which, using the census figure above, means 30% of residents aged 18 and over returned their questionnaire.





## **The adult resident's questionnaire was divided into 9 sections:**

- Housing
- Crime and Safety
- Traffic and Access Issues
- Transport
- Leisure and Tourism
- Environment and Sustainability
- Education
- Services
- Information About You

An action plan for each section has been created with justification to support/reject each objective, which has been taken from the results of the questionnaires, along with action points to help achieve the objective.

Any objectives that have already been implemented or seen as unrealistic are outlined within the appendices.



## Section 1 – Housing

**Objectives & Justification** - There should be some new housing built but with strict limits. **57% of adults supported that some new homes should be built.**

**Actions** - Parish council to liaise with developers and planning officers to include the following within new housing sites:

- Family homes
- Starter homes for people who already have connections with the parish (Home Start)
- In keeping with the current housing stock
- Bungalows or sheltered accommodation for over 55's

**Who** - Ward Councillor and Parish Council

**Partner's / Dependencies** - Housing Developers and Herefordshire Council

**Cost** - Low      **Priority** - Low      **Time Scale** - Immediate

**Communication** - Parish Council Website, Parish Newsletter, Parish Council Meetings, and Parish Notice Board.

**Progress** - None

**Objectives & Justification** - New infrastructure in place to support the current and additional housing developments in the parish. **94% of adults supported that new infrastructure should be built to support the parish residents.**

**Actions** - Parish council to liaise with developers to include the following within new housing sites.

- Medical centre or drop in clinic
- School or additional childcare facilities
- Play area / MUGA

**Who** - Ward Councillor

**Partner's / Dependencies** - Housing Developers and Herefordshire Council

**Cost** - High      **Priority** - High      **Time Scale** - Immediate

**Communication** - Parish Council Website, Parish Newsletter, Parish Council Meetings, and Parish Notice Board.

**Progress** - None

**Objectives & Justification** - Using section 106 monies the Parish Council will investigate developing existing/new community facilities

- Actions** -
- A mobile library
  - A childcare link with Lyde parish
  - Facilities in the area such as drop in sessions (medical/police/leisure) to reduce the need to travel into town

**Who** - Neighbouring Parish Councils, Ward Councillor, Parish Council, Stakeholders (Police)

**Partner's / Dependencies** - Housing Developers and Herefordshire Council

**Cost** - Low      **Priority** - High      **Time Scale** - Immediate

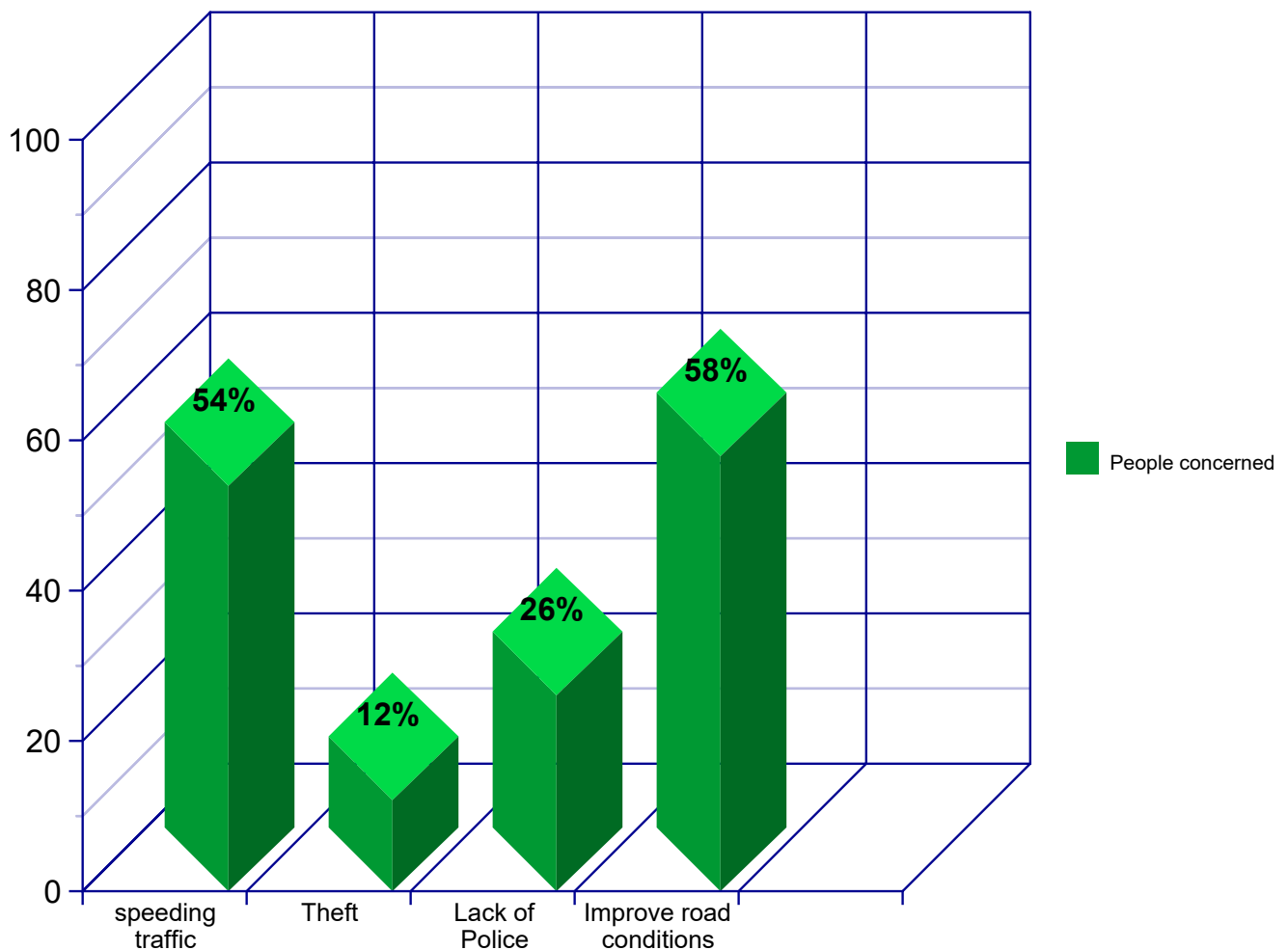
**Communication** - Parish Council Website, Parish Newsletter, Parish Council Meetings, and Parish Notice Board.

**Progress** - None

# Crime and Safety

**POLICE LINE DO NOT CROSS**

Crime and Safety in Holmer & Shelwick



Reduce speeding traffic - **54% of residents indicated that they were very concerned about speeding traffic**

Reduce the concern of theft in the parish - **12% of residents indicated that they were very concerned about theft and 26% of residence were concerned about the lack of police presence**

Improve road conditions - **58% of residents indicated that they were very concerned about road conditions.**



## Section 2 – Crime and Safety

**Objectives & Justification** - Reduce speeding traffic. **54% of residents indicated that they were very concerned about speeding traffic**

### **Actions -**

- Parish council to look into a Community Speed Watch program in the areas most effective
- Parish council to liaise with Ward Councillor and Herefordshire Council to see if any of the current speed limits can be reduced

**Who** - Ward Councillor, Parish Council and Parish Volunteers

**Partner's / Dependencies** - Herefordshire Council and Police

**Cost** - Low      **Priority** - high      **Time Scale** - Sept 2016

**Communication** - Parish Council Website, Parish Newsletter, Parish Council Meetings, and Parish Notice Board.

**Progress** - Attwood Lane has had the road layout changed to give priority to drivers coming out of Meadow Park. This will slow the speed of the road.

**Objectives & Justification** - Reduce the concern of theft in the parish  
**12% of residents indicated that they were very concerned about theft and 26% of residence were concerned about the lack of police presence**

- Actions -**
- Organize a drop in session/property marking clinic with the local policing team
  - Increase police presence
  - Parish council to look into the benefits of a neighbourhood watch scheme

**Who** - Parish Council and Local PCSO

**Partner's / Dependencies** - Herefordshire Council and Police

**Cost** - Low      **Priority** - Medium      **Time Scale** - September 2016

**Communication** - Parish Council Website, Parish Newsletter, Parish Council Meetings, Parish Notice Board, Police Flyers and Police door knocking

**Progress** - None

**Objectives & Justification** - Improve road conditions. **58% of residents indicated that they were very concerned about road conditions.**

- Actions -**
- Parish Council to look into extending what jobs the Lengthsman can carry out with appropriate training and guidance
  - Look into additional crossings using section 106 monies

**Who** - Ward Councillor and Parish Council

**Partner's / Dependencies** - Herefordshire Council and Balfour Beatty Living Places (BBLP)

**Cost** - Low      **Priority** - medium      **Time Scale** - September 2016

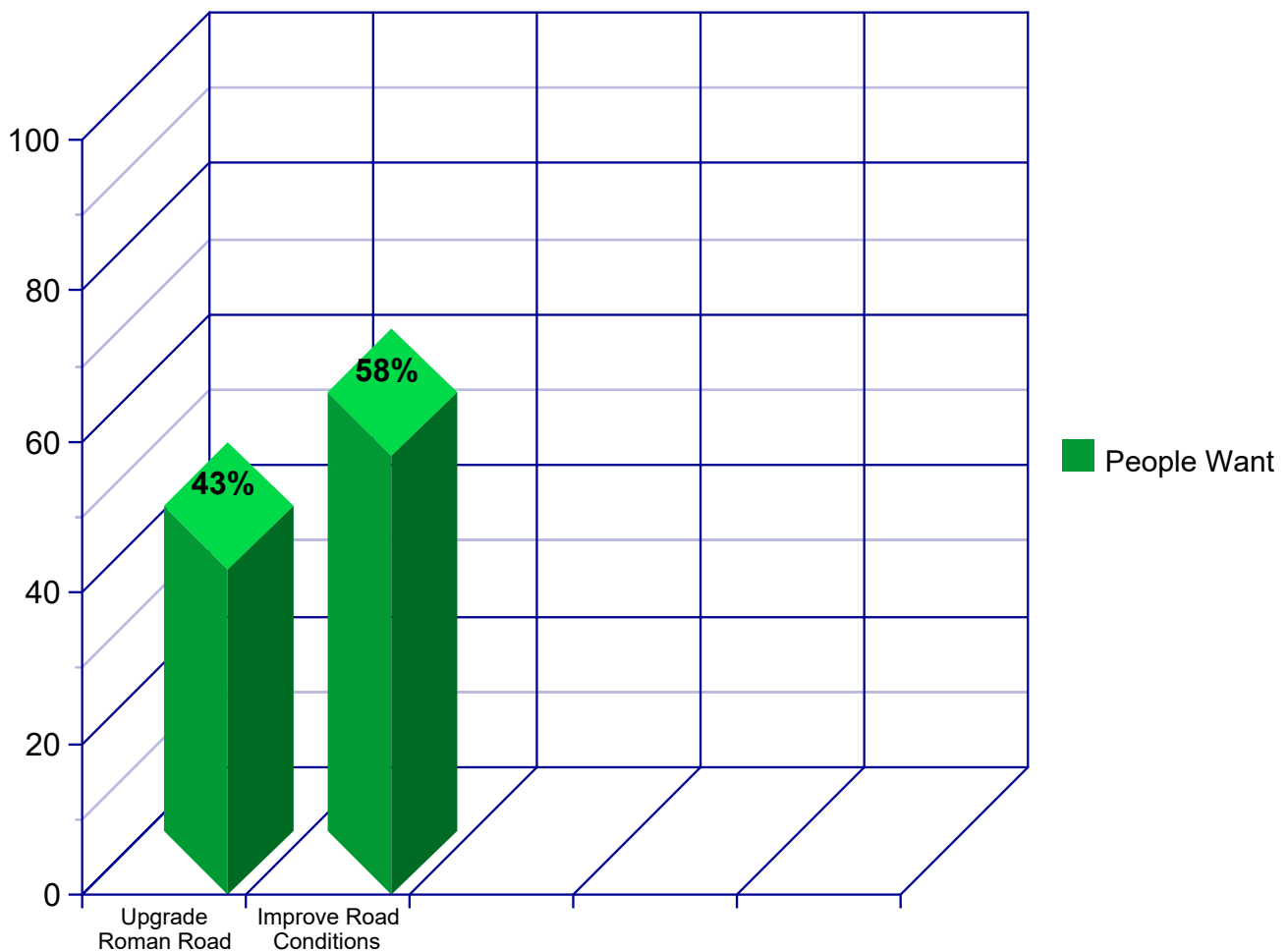
**Communication** - Parish Council Website, Parish Newsletter, Parish Council Meetings, and Parish Notice Board.

**Progress** - Parish Council are looking into extending what jobs the lengthsman can do

# Traffic and Access Issues



Traffic and Access Issues in Holmer & Shelwick



Upgrade the existing Roman Road, utilizing land in local authority ownership. **43% of residents would like the Roman Road upgraded.**

Improve Road Conditions **58% of residents indicated that road conditions need to be improved within the parish**

## Section 3- Traffic and Access Issues

**Objectives & Justification** - Upgrade the existing Roman Road, utilizing land in local authority ownership. **43% of residents would like the Roman Road upgraded**

### **Actions -**

- Parish Council to liaise with developers of Holmer West to see if a link road between Roman Road and A49 could run along the outskirts of the development to relieve the A49 Starting Gate roundabout

**Who -** Ward Councillor

**Partner's / Dependencies -** Herefordshire Council and BBLP

**Cost -** High **Priority -** high **Time Scale -** September 2017

**Communication -**

**Progress -** This is out of our control. Herefordshire Council's Core Strategy has now outlined plans for the Western Link Road

**Objectives & Justification** - Improve Road Conditions. **58% of residents indicated that road conditions need to be improved within the parish**

- Actions -**
- Parish Council to look into extending what jobs the Lengthsman can carry out with appropriate training and guidance
  - Look into additional crossings/ junction alterations using section 106 monies
  - Refuge in middle of A49
  - Upgrade of zebra crossing on Roman Road
  - Kempton avenue/Roman Road Junction
  - Turning right out of Cleeve Orchard
  - Reduce speed
  - Parish council to look into a Community Speed Watch program in the areas most effective, many parishioners are concerned about:
  - Munstone Road
  - Attwood Lane
  - Church way
  - Parish council to speak with the Lengthsmen to organize cutting of some hedges/grass to increase visibility
  - Munstone Road
  - Parish council to liaise with locality steward to see if some junctions in the parish could be better maintained or altered
  - All junctions to be investigated (visibility, access, capacity)
  - Parish council to coordinate with locality steward/BBLP
  - Better provisions for cyclists

**Who -** Ward Councillor, Parish Council, PCSO and Parish Residents

**Partner's / Dependencies -** Herefordshire Council (Road Safety Team could help), Housing Developers, BBLP, Police & Lengthsmen

**Cost -** Low - High **Priority** Low-Medium **Time Scale -** September 2017

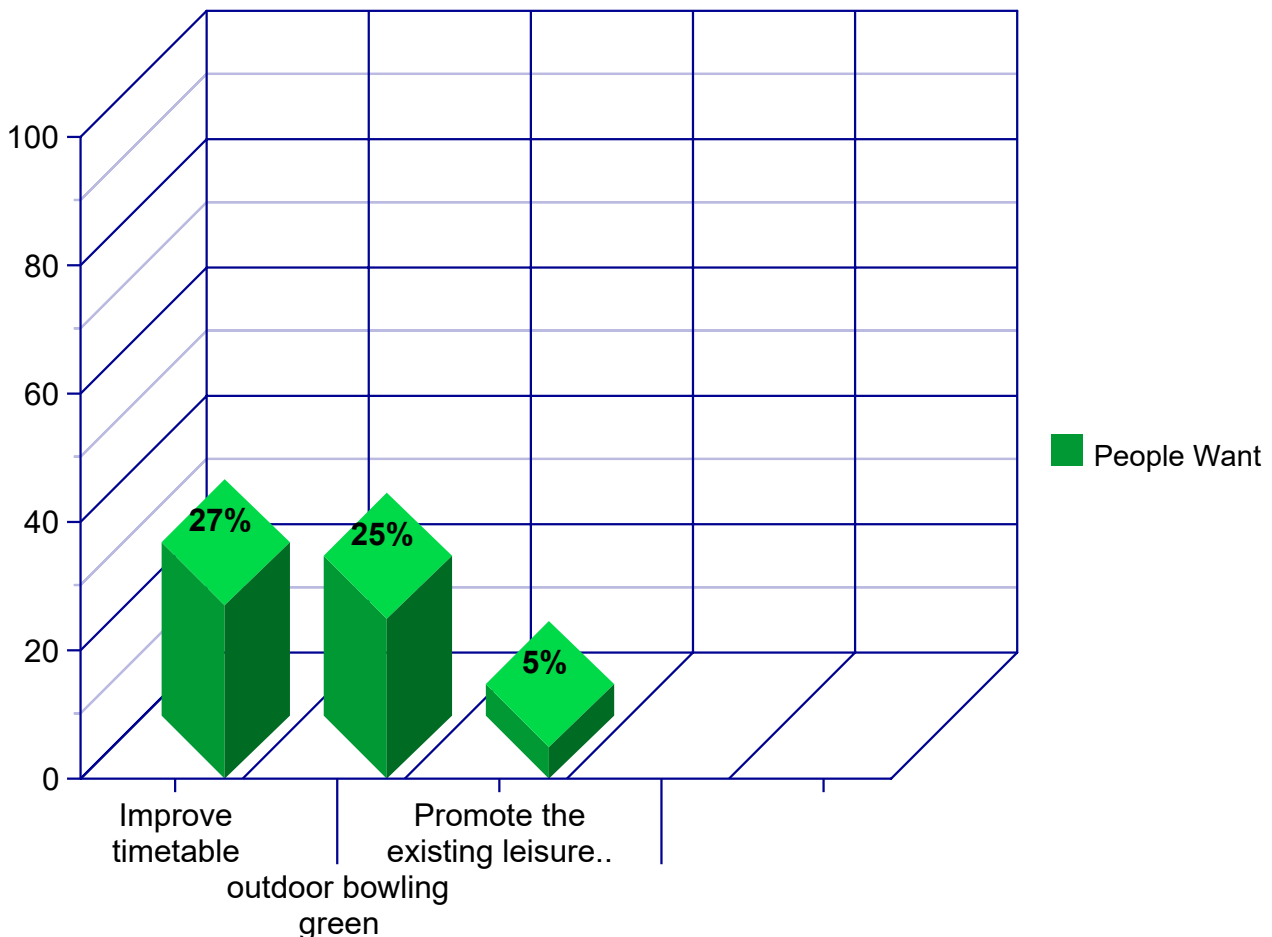
**Communication -** Parish Newsletter, Parish Council Meetings, Parish Council Website – add links to Herefordshire Councils Transport pages

**Progress -** Parish Council are already looking into some of these actions. Cycle Paths have recently been created within the Parish e.g Roman Road





Public Transport & Leisure and Tourism in Holmer & Shelwick



Improve timetable **27% of residents indicated that they would use public transport more if the timetable was changed.**

Create a space for an outdoor bowling green **25% of residents indicated that they would use a bowling green**

Promote the existing leisure facilities in the parish **5% of residents indicated that we should promote the existing facilities**

## Section 4 – Public Transport

**Objectives & Justification** - Improve timetable. **27% of residents indicated that they would use public transport more if the timetable was changed**

**Actions** -  
1. Parish council to investigate funding additional running times  
2. Parish council to speak with contractors /Herefordshire Council to see if the routes can be changed to increase passenger numbers  
3. Research community transport for the area.

**Who** - Parish Council and Ward Councillor

**Partner's / Dependencies** - Local Bus Operators, Herefordshire Council, Community Transport Operators and Local Charities - AG UK etc.

**Cost** - 1. Low 2. High 3. Low **Priority** - 1. Low 2. Medium 3. Low

**Time Scale** - September 2017

**Communication** - Herefordshire Council Website, Parish Council Meetings, Parish Council Website and Local Charities - Age UK etc.

**Progress** - None

## Section 5 – Leisure and Tourism

**Objectives & Justification** - Create a space for an outdoor bowling green. **25% of residents indicated that they would use a bowling green**

**Actions** - Build into the proposed care facility on Holmer West

**Who** - Parish Council and Ward Councillor

**Partner's / Dependencies** - Herefordshire Council and Housing Developers

**Cost** - High **Priority** - Low **Time Scale** - September 2016

**Communication** - Parish Website and Parish Notice Boards

**Progress** - Section 106 monies will help to implement.

**Objectives & Justification** - Promote the existing leisure facilities in the parish  
**5% of residents indicated that we should promote the existing facilities**

**Actions** -

**Who** - Parish Council

**Partner's / Dependencies** -

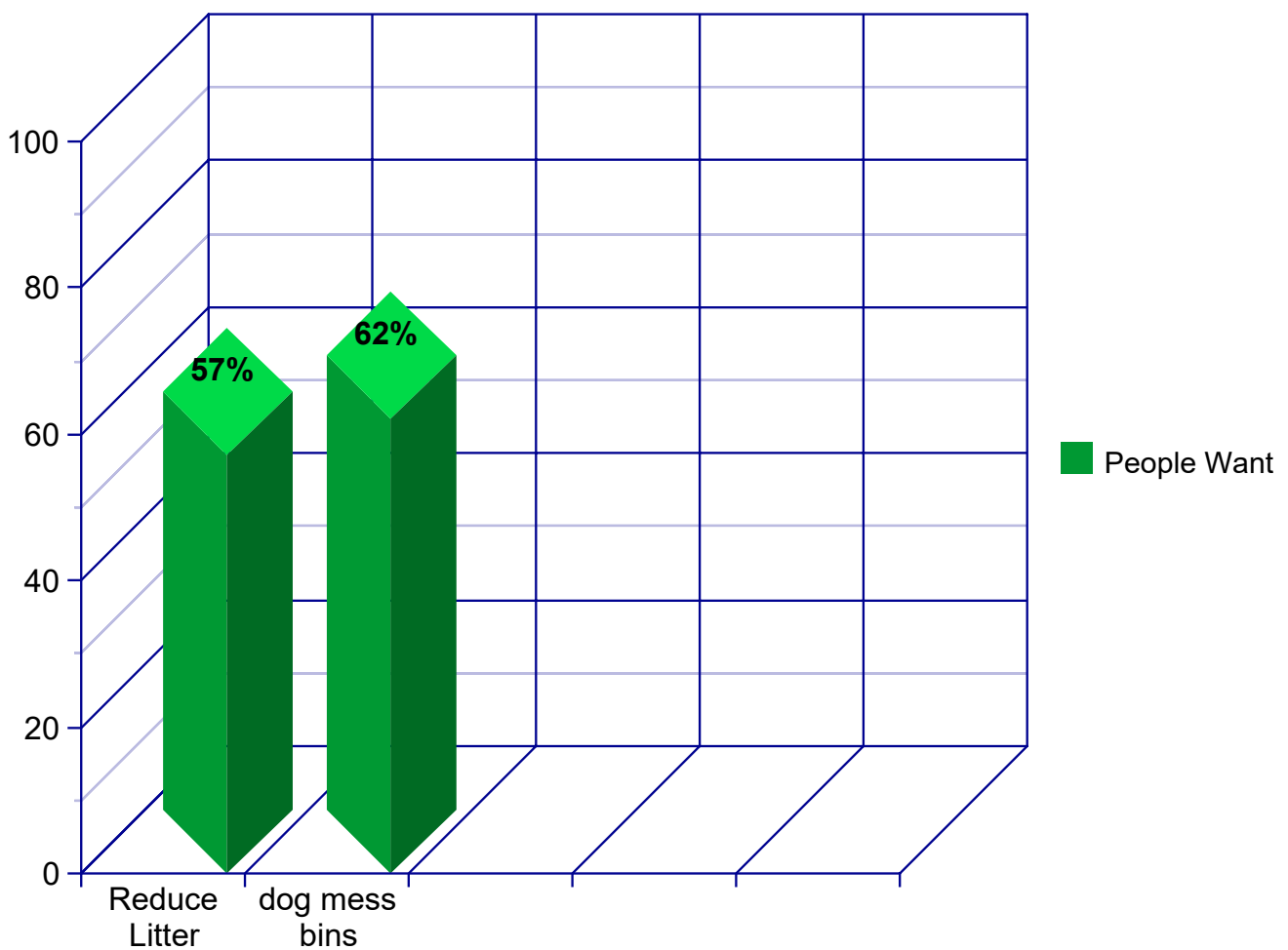
**Cost** - Low **Priority** - Low **Time Scale** - September 2016

**Communication** - Parish Website to link to Halo, Holmer Park, Footpath maps on Parish Notice boards

**Progress** - None



Environment and Sustainability in Holmer & Shelwick



Reduce the amount of litter within the parish **57% of residents indicated that there is a need for extra litter bins.**

Additional dog mess bins to be located around the parish **62% of residents indicated that there is a need for extra dog mess bins**



## Section 6 – Environment and Sustainability

**Objectives & Justification** - Reduce the amount of litter within the parish.  
**57% of residents indicated that there is a need for extra litter bins**

**Actions** -

- Parish council to arrange a community litter pick (possibly just own frontage) with refreshments

**Who** - Parish Council and Parish Residents

**Partner's / Dependencies** - BBLP and Locality Steward

**Cost** - Low      **Priority** - Medium      **Time Scale** - September 2016

**Communication** - Parish Website, Parish Notice Boards, Parish Council Meetings and Parish Newsletter

**Progress** - Parish Council already looking into this

**Objectives & Justification** - Additional dog mess bins to be located around the parish  
**62% of residents indicated that there is a need for extra dog mess bins**

**Actions** -

- Parish council to promote on their website/ in the newsletter that dog owners are now allowed to dispose of dog mess in public bins
- Parish Council to ensure that new developments include dog mess bins and to maintain them

**Who** - Parish Council

**Partner's / Dependencies** - Herefordshire Council and BBLP

**Cost** - High      **Priority** - Medium      **Time Scale** - September 2016

**Communication** - Parish Website, Parish Newsletter and Parish Notice Boards

**Progress** - Parish Council approved additional bins within the parish

**All locations of the above are to be discussed by the parish council to see if more can be located within the area or moved if the community feel they do not need them.**

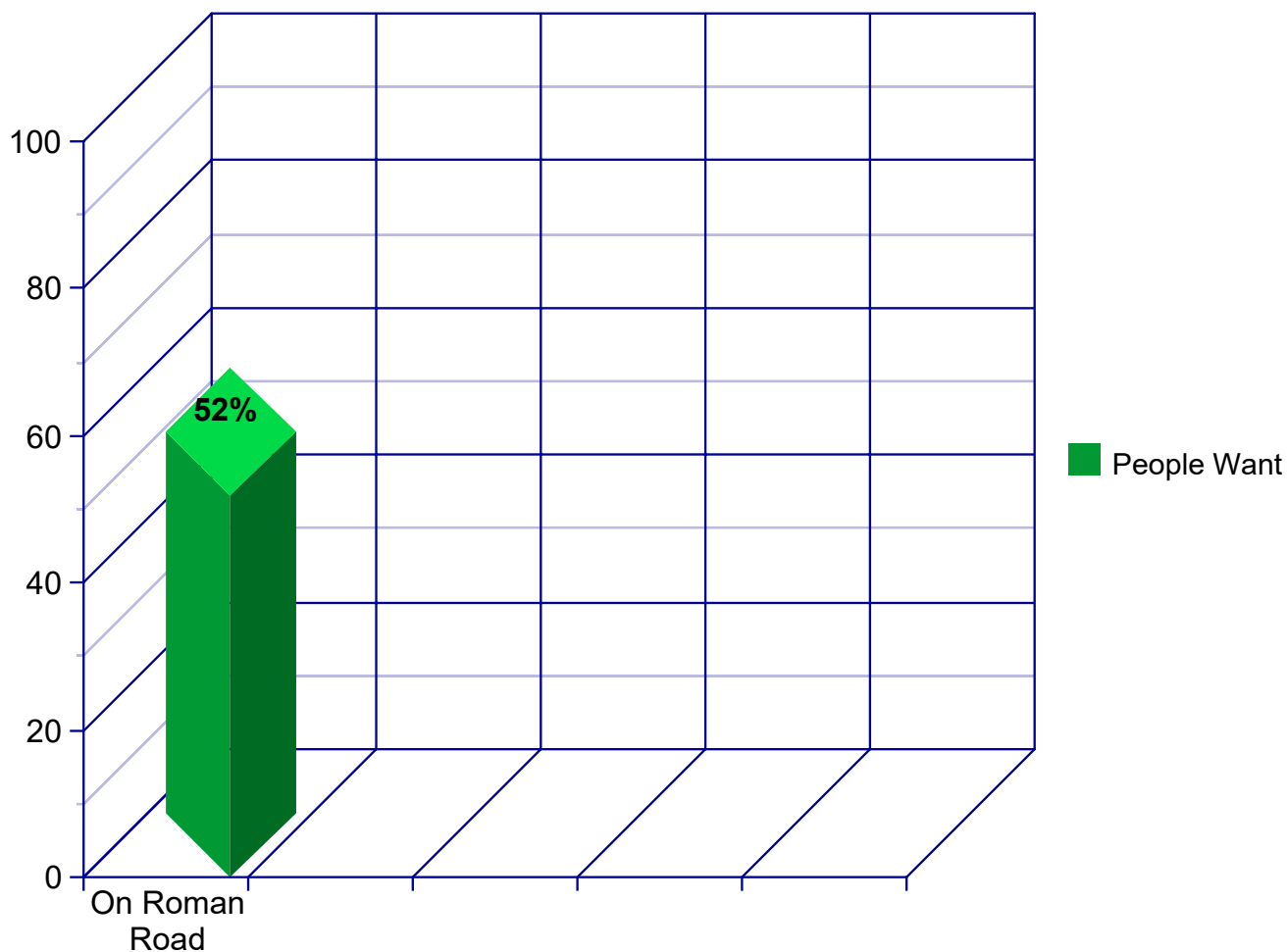
## Section 7 – Education

**There are no objectives or actions for this topic, please see appendix 3.**

# Services



Additional post boxes in Holmer & Shelwick



Additional post boxes. **285 of residents indicated the need for additional post boxes on Old School Lane and 52% of residents suggested Roman Road**

## Section 8 – Services

**Objectives & Justification** - Additional post boxes

**285 of residents indicated the need for additional post boxes on Old School Lane and 52% of residents suggested Roman Road**

- Actions** -
- Parish council to write to the royal mail to see if additional boxes can be placed within the parish in more accessible positions
  - New houses will increase the need for post boxes (only small ones within parish)
  - Parish council to ask Royal Mail if the storage box outside Wentworth Park could be made into a post box

**Who** - Parish Council and Ward Councillor

**Partner's / Dependencies** - Royal Mail

**Cost** - High      **Priority** - Low      **Time Scale** - March 2017

**Communication** - Parish Website

**Progress** - None

**Objectives & Justification** - Promote the Parish Council more within the parish to engage with the younger generation

**Actions** -

**Who** - Parish Council

**Partner's / Dependencies** - Youth Organisations

**Cost** - Low      **Priority** - Low      **Time Scale** - September 2016

**Communication** - Parish Council Meetings, Social Media and Parish Notice Boards

**Progress** - None

## Section 9 – Information About You

No action points are required for this section.



# Appendix 1 – Leisure and Tourism

**Objectives & Justification** - Hold a music festival

24% of residents indicated that they would attend a festival

Some of the parishioners indicated that the loss of the racecourse is not a concern

69% of residents indicated that there would be some impact, 31% said there would be no impact.

**Actions** - No action to be taken

**Progress** - Hard to implement due to space available in the parish

**Now not relevant**

**Objectives & Justification** - Some of the parishioners indicated that the loss of the racecourse is not a concern

69% of residents indicated that there would be some impact, 31% said there would be no impact

**Actions** -

**Who** -

**Partner's / Dependencies** -

**Cost** -                      **Priority** -    **Time Scale** -

**Communication** -

**Progress** - Now not relevant

## Appendix 2 – Environment and Sustainability

**Objectives & Justification** - Increase the number of salt bins in the parish  
**42% of residents indicated that there is a need for extra salt bins**

**Actions** -  

- New bins have been placed within the parish
- Promote the use of them in bad weather if you live near them

**Who** - Parish Council

**Partner's / Dependencies** - Herefordshire Council and BBLP

**Cost** - Medium      **Priority** - Medium      **Time Scale** - 3 months or more

**Communication** - Parish Council Meetings and Parish Council Website

**Progress** - Some bins have been replaced recently and new bins have been placed.

**Objectives & Justification** - Increase the amount of recycling facilities within the Parish.  
**32% of residents indicated that there is a need for extra recycling facilities**

**Actions** - Now not relevant as Herefordshire Council has provided better recycling bins for homes

**Who** - Parish Council

**Partner's / Dependencies** - Herefordshire Council

**Cost** - High      **Priority** - Low      **Time Scale** -

**Communication** -

**Progress** - Not relevant as every household has an alternate weekly collection for recycling and can put out more recycling if needed

**Objectives & Justification** - Maintain the parish footpaths.  
**52% of residents indicated that footpaths within the parish should be better maintained**

**Actions** -  

- Parish council to investigate the PP3 with Herefordshire Council
- Parish council to liaise with locality steward to roll out a kissing gate scheme to replace all stiles
- Include foot paths on the parish map

**Who** - Parish Council

**Partner's / Dependencies** - Herefordshire Council and BBLP

**Cost** - Medium      **Priority** - Low      **Time Scale** - 3 months or more

**Communication** - Parish Council Website and Parish Notice Board

**Progress** - Parish Council are already looking into the PP3 scheme

## Appendix 3 – Education

### Objectives & Justification - New school in parish if additional housing is built

**Actions -** Section 106 monies to be used for additional classrooms at existing schools

**Who -** Ward Councillor

**Partner's / Dependencies -** Housing Developer and Herefordshire Council

**Cost -** High      **Priority -** Low      **Time Scale -** Spaces at catchment schools

**Communication -** Herefordshire Council's website

**Progress -** No facility in parish for additional school in Herefordshire Council's Core Strategy.

### Objectives & Justification - Hold a activity club

21% of residents indicated that there is a need for a activity club

**Actions -**

- Already existing clubs in parish and good facilities at the leisure centre, therefore promotes these
- Speak to adjoining parish Lyde

**Who -**

**Partner's / Dependencies -**

**Cost -**      **Priority -**      **Time Scale -**

**Communication -** Parish Council Website

**Progress -** none



## Appendix 4 –Services

**Objectives & Justification** - Create a parish website

**53% of residents agreed that the parish need a website**

**Actions** - Keep regularly updating it

**Who** - Parish Council

**Partner's / Dependencies** -

**Cost** -                      **Priority** -    **Time Scale** -

**Communication** -

**Progress** - Already achieved