

Holmer and Shelwick Parish Council

Dear Councillor - You are hereby summoned to a meeting of the Parish Council at 7.00pm on Monday 14th March 2011 at Holmer Church Vestry Room

1. Apologies for Absence

- To note resignation of Cllr Maureen Parsons

2. Declarations of Interest

3. To consider minutes of the meeting held on 10th January 2011

4. Public Participation session (10 Minutes)

5. Report from PC Epton/CSO Wall

6. Report from the Parish Paths Officer

7. Planning (to note separate sheet attached)

- To consider comments on planning application DMS/110360/FH, Hawthorne Farm, Shelwick – Proposed variation of existing approval for stone finished garage and feed store
- To consider amended plans for planning application DMS/103304/FH, 12 Lytham Drive, Holmer – Proposed front and side extensions.
- Update on complaint made to Herefordshire Council regarding procedures followed for planning application DCCW0009/1678/RM: Land to the north of Roman Road, Holmer – residential development of 300 dwellings including access from Roman Road, essential infrastructure, open space, balancing pond, landscaping, roads, parking, footpaths, cycleway and engineering earth works and outcome of meeting with Chief Executive of Herefordshire Council, Chris Bull
- To consider letter from Mike Willmont, Herefordshire Council on a review of the planning application process and to complete a questionnaire ** withdrawn app * app for Rosebank, Munstone Rd.*

8. For Discussion

- To confirm appointment of new parish clerk, agree contract of employment and to consider any handover period
- To consider information and guidance received regarding parish council elections and costs involved and to consider whether to request poll cards ** Nomination packs.*
- Update on request for Speed Indicator Devices

9. Burial Ground

- Complete paperwork and authorise payment for trade waste bags for the burial ground ** next meeting?*
- Urgent replacement of water tank at the burial ground due to leakage and to agree reimbursement of cost of replacement to Cllr Thomas ** £89.50 + VAT*

10. Finance

- To note bank reconciliation attached
- To consider appointment of internal auditor
- To sign Lloyds TSB forms confirming change of address for parish council bank accounts *- Cllr Parsons to be removed + resignatory?*
- To note increase in charges for hire of the vestry room from Holmer Church to £19.00 per meeting from 1st April 2011
- To note tax base and precept payment dates for 2011/2012
- To consider payments:

Mrs C Boyles – Salary and expenses for 1 st January – 14 th March 2011	£731.79
Mrs R Thomas – Reimbursement for card/paper/laminator pouches for CLP events	£27.05
Holmer PCC Centre Account – Deposit for hall hire for CLP events	£25.00
Welsh Water – Water at the burial ground (Direct Debit)	£14.45
Total	£798.29
For Ratification	
Holmer PCC – Room hire for 2010	£108.00

11. Community Led Plan

- Update on progress and to consider details and venue of Planning for Real events

12. Report from Councillor Sally Robertson

- Update on Parish Newsletter
- Update on signage request for Shelwick
- Update on action regarding report of rats

13. Correspondence

- Herefordshire Council – Details of a Social Services event on 15th March 2011, 10.00 – 11.30am at Shirehall, St Peter's Square, Hereford
- HALC – Details of training event 'In The Hot Seat' for Chairmen on 22nd March 2011, 7.00-9.00pm at Brockington, Hereford at a cost of £20.00
- HALC – Information Corner, including details of new requirements for parish councils to declare expenditure of over £500.00 and new HMRC requirement that all parish councils MUST operate a PAYE scheme ** Info pack re localities.*

14. AOB

- 15. Date of next meeting:** 9th May 2011

Mrs Carla Boyles
Parish Clerk
01432 271209

Carla Boyles